

2016 MUNICIPAL DATA SHEET

INTRODUCTION COPY BHD

(Must Accompany 2016 Budget)

MUNICIPALITY: BOROUGH OF BAY HEAD

COUNTY: OCEAN

<u>WILLIAM W. CURTIS</u>	<u>12/31/2019</u>
Mayor's Name	Term Expires

Municipal Officials	
<u>PATRICIA M. APPLGATE</u>	<u>7/16/2002</u>
Municipal Clerk	Date of Orig. Appt.
	<u>C-0672</u>
	Cert. No.
<u>JOHN D. ANTONIDES</u>	<u>T-1346</u>
Tax Collector	Cert. No.
<u>WILLIAM E. ANTONIDES, JR.</u>	<u>N-0168</u>
Chief Financial Officer	Cert. No.
<u>ROBERT A. HULSART</u>	<u>158</u>
Registered Municipal Accountant	Lic. No.
<u>JEAN L. CIPRIANI</u>	
Municipal Attorney	

Governing Body Members	
Name	Term Expires
<u>JENNIFER BARNES-GAMBERT</u>	<u>12/31/2017</u>
<u>MARY S. GLASS</u>	<u>12/31/2018</u>
<u>D'ARCY ROHAN GREEN</u>	<u>12/31/2018</u>
<u>ROBERT HEIN</u>	<u>12/31/2016</u>
<u>DOUGLAS LYONS</u>	<u>12/31/2016</u>
<u>BRIAN MAGORY</u>	<u>12/31/2017</u>
<u> </u>	<u> </u>

Official Mailing Address of Municipality:
 Borough of Bay Head
 81 Bridge Avenue
 Bay Head, NJ 08742
 Fax Number: 732-899-5174

Please attach this to your 2016 Budget and Mail to:

Director, Division of Local Government Services
Department of Community Affairs
 P.O. Box 803
 Trenton, NJ 08625

Division Use Only
Municode: _____
Public Hearing Date: _____

**2016
MUNICIPAL BUDGET**

BHD

Municipal Budget of the Borough of Bay Head, County of Ocean for the Fiscal Year 2016.

It is hereby certified that the Budget and Capital Budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by resolution of the Governing Body on April 4, 2016 and that public advertisement will be made in accordance with the provisions of N.J.S. 40A:4-6 and N.J.A.C. 5:30-4.4(d).

Municipal Clerk: Patricia M. Applegate
Address: 81 Bridge Avenue
Bay Head, NJ 08742
Phone Number: 732-892-8920

Certified by me, this 4th day of April, 2016

Signed: Patricia M. Applegate

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, and the total of anticipated revenues equals the total of appropriations.

Certified by me, this 4th day of APRIL, 2016

Signed: Robert A. Hulsart
Robert A. Hulsart, Registered Municipal Accountant
P.O. Box 1409, Wall, NJ 07719
Phone Number: 732-681-4990

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, and the total of anticipated revenues equals the total of appropriations and the budget is in full compliance with the Local Budget Law, N.J.S. 40A:4-1 et seq.

Certified by me, this 4th day of APRIL, 2016

Signed: William E. Antonides, Jr.
William E. Antonides, Jr., Chief Financial Officer

DO NOT USE THESE SPACES

CERTIFICATION OF ADOPTED BUDGET

(Do not advertise this Certification form)

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the amount to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only.

STATE OF NEW JERSEY
Department of Community Affairs
Director of the Division of Local Government Services

Dated: _____, 2016 By: _____

It is hereby certified that the Approved Budget made part hereof complies with the requirements of law, and approval is given pursuant to N.J.S.A. 40A:4-79.

STATE OF NEW JERSEY
Department of Community Affairs
Director of the Division of Local Government Services

Dated: _____, 2016 By: _____

COMMENT OR CHANGES REQUIRED AS A CONDITION OF CERTIFICATION OF DIRECTOR OF LOCAL GOVERNMENT SERVICES

BHD

The changes or comments which follow must be considered in connection with further action on this budget.

Borough of Bay Head, County of Ocean

RESOLUTION 2016-53
MUNICIPAL BUDGET NOTICE

BHD

Section 1.

Municipal Budget of the Borough of Bay Head, County of Ocean for the Fiscal Year 2016.

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2016;

Be it Further Resolved, that said Budget be published in the Ocean Star in the Issue of April 15, 2016.

The Governing Body of the Borough of Bay Head does hereby approve the following Budget for the year 2016:

	{ Green	{	
	{ Hein	{	Abstained {
	{ Barnes	{	{
Recorded Vote (Last Names)	Ayes { Glass	Nays {	
	{ Magory	{	{ Lyons
	{	{	Absent {
	{	{	{

Notice is hereby given that the Budget and Tax Resolution was approved by the Governing Body of the Borough of Bay Head, County of Ocean, on April 4, 2016.

A hearing on the Budget and Tax Resolution will be held at Bay Head Fire House on May 2, 2016 at 7:00 p.m.

at which time and place objections to said Budget and Tax Resolution for the year 2016 may be presented by taxpayers or other interested persons.

I certify this to be a true copy of a resolution adopted by the Governing Body of the Borough of Bay Head at a meeting held on April 4, 2016.


Patricia M. Applegate
Borough Clerk 4/7/2016

EXPLANATORY STATEMENT

BHD

SUMMARY OF CURRENT FUND SECTION OF APPROVED BUDGET

	YEAR 2016
General Appropriations For: (Reference to item and sheet number should be omitted in advertised budget)	XXXXXXXXXX
1. Appropriations within "CAPS"-	XXXXXXXXXX
(a) Municipal Purposes {(Item H-1, Sheet 19) (N.J.S. 40A:4-45.2)}	3,463,355.08
2. Appropriations excluded from "CAPS" -	XXXXXXXXXX
(a) Municipal Purposes {(Item H-2, Sheet 28) (N.J.S. 40A:4-45.3 as amended)}	1,923,286.52
(b) Local District School Purposes in Municipal Budget (Item K, Sheet 29)	.00
Total General Appropriations excluded for "CAPS" (Item O, Sheet 29)	1,923,286.52
3. Reserve for Uncollected Taxes (Item M, Sheet 29) - Based on Estimated 95.5 Percent of Tax Collections	599,112.61
4. Total General Appropriations (Item 9, Sheet 29)	5,985,754.21
Building Aid Allowance 2016 - \$ _____	
for Schools-State Aid 2015 - \$ _____	
5. Less: Anticipated Revenues Other Than Current Property Tax (Item 5, Sheet 11)	
(i.e. Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)	2,722,140.56
6. Difference: Amount to Raised by Taxes for Support of Municipal Budget (as follows)	XXXXXXXXXX
(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes (Item 6(a), Sheet 11)	3,263,613.65
(b) Addition to Local School District Tax (Item 6(b), Sheet 11)	.00
(c) Minimum Library Tax	.00

EXPLANATORY STATEMENT - (Continued)

BHD

SUMMARY OF 2015 APPROPRIATIONS EXPENDED AND CANCELLED

	General Budget	Water Utility	0 Utility	0 Utility
Budget Appropriations - Adopted Budget	6,248,713.62			
Budget Appropriations Added by N.J.S. 40A:4-87	10,000.00			
Emergency Appropriations				
Total Appropriations	6,258,713.62	.00	.00	.00
Expenditures:				
Paid or Charged (Including Reserve for Uncollected Taxes)	5,835,995.51			
Reserved	422,718.11			
Unexpended Balance Cancelled				
Total Expenditures and Unexpended Balances Cancelled	6,258,713.62	.00	.00	.00
Overexpenditures*	.00	.00	.00	.00

* See Budget Appropriations Items so marked to the right of column "Expended 2015 Reserved."

Explanations of Appropriations for
"Other Expenses"

The amounts appropriated under the
title of "Other Expenses" are for operating
costs other than "Salaries and Wages".

Some of the items included in "Other
Expenses" are:

Materials, supplies and non-bondable
equipment;

Repairs and maintenance of buildings,
equipment, roads, etc.;

Contractual services for garbage and
trash removal, fire hydrant service, aid to
volunteer fire companies, etc.;

Printing and advertising, utility services,
insurance and many other items essential
to the services rendered by municipal
government.

	EXPLANATORY STATEMENT - (Continued)	BHD
BUDGET MESSAGE		

NOTE:

MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE A SUMMARY OF:

1. HOW THE LEVY AND APPROPRIATION "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures).
2. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM (e.g. If Police S&W appears in the regular section and also under "Operation Excluded from "CAPS" section," combine the figures for purposes of citizen understanding. If you are requesting a "CAP Waiver", this should be included in this section.)

EXPLANATORY STATEMENT - (Continued)

BHD

BUDGET MESSAGE

The actual "Caps" for this municipality will be reviewed and approved by the Division of Local Government Services in the State Department of Community Affairs, but the calculation upon which this budget was prepared are as follows:

Cap Calculation

Total General Appropriations for 2015		\$ 6,248,713.62
"Cap" Base Adjustments:	\$	
		.00
		<u>6,248,713.62</u>
Less Exceptions:		
Total Other Operations	\$	
Total Uniform Construction Code		354,081.00
Total Interlocal Services Agreements		
Total Additional Appropriations		
Total Public and Private Programs		17,180.21
Total Capital Improvements		315,000.00
Total Debt Service		518,147.92
Total Deferred Charges		1,048,899.28
Judgments		
Cash Deficit of Preceding Year		
Total Appropriations for School Purposes Transferred to Board of Education		
Reserve for Uncollected Taxes		578,334.21
Total Exceptions		<u>2,831,642.62</u>
Amount on Which "Cap" is Applied		<u>\$ 3,417,071.00</u>

Amount on Which "Cap" is Applied	\$ 3,417,071.00
Add:	
2014 "Cap" Bank	2.88
2015 "Cap" Bank	323,307.41
0% "Cap"	.00
3.5% Additional "Cap" by COLA Rate Ordinance	119,597.49
Assessor's Certified Additions for New Construction	28,305.00
Other Adjustments:	
Allowable Operating Appropriations Within "Caps"	<u>\$ 3,888,283.78</u>
Total 2016 Operating Appropriations Within "Caps"	<u>\$ 3,463,355.08</u>

EXPLANATORY STATEMENT - (Continued)

BHD

BUDGET MESSAGE

The actual Levy Cap for this municipality will be reviewed and approved by the Division of Local Government Services in the State Department of Community Affairs, but the calculation upon which this budget was prepared is as follows:

Levy Cap Calculation

Prior Year Amount to be Raised by Taxation for Municipal Purposes		\$ 3,251,871
Cap Base Adjustment (+/-)		
Less: Prior Year Deferred Charges to Future Taxation Unfunded		
Less: Prior Year Deferred Charges: Emergencies		
Less: Prior Year Recycling Tax		
Less: Changes in Service Provider: Transfer of Service/Function		
Net Prior Year Tax Levy for Municipal Purpose Tax for Cap Calculation		<u>3,251,871</u>
Plus: 2% Cap increase		<u>65,037</u>
Adjusted Tax Levy		<u>3,316,908</u>
Plus: Assumption of Service/Function		
Adjusted Tax Levy Prior to Exclusions		<u>3,316,908</u>
Exclusions:		
Allowable Shared Services Increase	\$	
Allowable Health Insurance Cost Increase		
Allowable Pension Obligation Increase		24,818
Allowable LOSAP Increase		2,946
Allowable Capital Improvements Increase		
Allowable Debt Service and Capital Leases Increase		
Recycling Tax Appropriation		
Deferred Charges to Future Taxation Unfunded		
Current Year Deferred Charges: Emergencies		
Add Total Exclusions		<u>27,764</u>
Less Cancelled or Unexpended Exclusions		
Adjusted Tax Levy		<u>3,344,672</u>
Additions:		
New Ratable Adjustment to Levy		28,305
2013 Cap Bank Utilized in 2016		
2014 Cap Bank Utilized in 2016		
2015 Cap Bank Utilized in 2016		
Amounts Approved by Referendum		
Maximum Allowable Amount to be Raised by Taxation	\$	<u><u>3,372,977</u></u>
Amount to be Raised by Taxation for Municipal Purposes	\$	<u><u>3,263,614</u></u>

CURRENT FUND - ANTICIPATED REVENUES

BHD

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2015
		2016	2015	
1. Surplus Anticipated	08-101	1,175,000.00	800,291.00	800,291.00
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-102			
Total Surplus Anticipated	08-100	1,175,000.00	800,291.00	800,291.00
3. Miscellaneous Revenues - Section A: Local Revenues	XXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Licenses:	XXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Alcoholic Beverages	08-103	3,000.00	3,000.00	3,346.00
Other	08-104	1,000.00		1,190.00
Fees and Permits	08-105			
Fines and Costs:	XXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Municipal Court	08-110			
Other	08-109			
Interest and Costs on Taxes	08-112	16,500.00	16,500.00	47,254.60
Interest and Costs on Assessments	08-115			
Parking Meters	08-111			
Interest on Investments and Deposits	08-113			
Anticipated Utility Operating Surplus	08-114			
Sewer User Fees	08-116	433,000.00	433,000.00	577,820.90

CURRENT FUND - ANTICIPATED REVENUES

BHD

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2015
		2016	2015	
3. Miscellaneous Revenues - Section B: State Aid Without Offsetting Appropriations				
Consolidated Municipal Property Tax Relief Act	09-200			
Energy Receipts Tax (P.L. 1997, Chapters 162 & 167)	09-202	169,935.00	169,935.00	169,935.00
Transitional Aid	09-212			
Total Section B: State Aid Without Offsetting Appropriations	09-001	169,935.00	169,935.00	169,935.00

CURRENT FUND - ANTICIPATED REVENUES

BHD

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2015
		2016	2015	
3. Miscellaneous Revenues - Section C: Dedicated Uniform Construction Code Fees Offset				
with Appropriations (N.J.S.A. 40A:4-36 and N.J.A.C. 5:23-4.17)	XXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Uniform Construction Code Fees	08-160	100,000.00	150,000.00	123,451.00
Special Item of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services:	XXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Additional Dedicated Uniform Construction Code Fees Offset with Appropriations	XXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(N.J.S.A. 40A:4-45.3h and N.J.A.C. 5:23-4.17)	XXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Uniform Construction Code Fees	08-160			
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	08-002	100,000.00	150,000.00	123,451.00

CURRENT FUND - ANTICIPATED REVENUES

BHD

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2015
		2016	2015	
3. Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated With Prior Written Consent				
of the Director of Local Government Services - Public and Private Revenues Offset with Appropriations:	XXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Public Health Priority Funding	10-785			
N.J. Transportation Trust Fund Authority Act	10-865			
Recycling Tonnage Grant	10-701		10,946.16	10,946.16
Drunk Driving Enforcement Fund	10-745			
Clean Communities Program	10-770	5,305.13	4,364.85	4,364.85
Alcohol Education and Rehabilitation Fund	10-702	507.57	694.39	694.39
Municipal Alliance on Alcoholism and Drug Abuse	10-703			
Safe and Secure Communities Program - P.L. 1994, Chapter 220	10-704			
Neighborhood Preservation - Balanced Housing	10-705			
Handicapped Recreation Opportunities Grant	10-706			
Small Cities Grant	10-707			
Body Armor Fund	10-715	1,173.55	1,174.81	1,174.81
Drive Sober or Get Pulled Over	10-719		10,000.00	10,000.00
Private Contribution for Police Department	10-720	7,796.50		

CURRENT FUND - ANTICIPATED REVENUES

BHD

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2015
		2016	2015	
3. Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated With Prior Written Consent				
of the Director of Local Government Services - Public and Private Revenues Offset with Appropriations:	XXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Total Section F: Public and Private Revenues Offset with Appropriations	10-001	14,782.75	27,180.21	27,180.21

CURRENT FUND - ANTICIPATED REVENUES

BHD

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2016	2015	Cash in 2015
Summary of Revenues				
1. Surplus Anticipated (Sheet 4, #1)	08-101	1,175,000.00	800,291.00	800,291.00
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services (Sheet 4, #2)	08-102	.00	.00	.00
3. Miscellaneous Revenues:	XXXXX			
Total Section A: Local Revenues	08-001	453,500.00	452,500.00	629,611.50
Total Section B: State Aid Without Offsetting Appropriations	09-001	169,935.00	169,935.00	169,935.00
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	08-002	100,000.00	150,000.00	123,451.00
Special Items of General Revenue Offset with Prior Consent of the Director of Local Government Services:				
Total Section D: Shared Service Agreements Offset with Appropriations	11-001	134,253.33	.00	.00
Total Section E: Additional Revenues Offset with Appropriations (N.J.S.A. 40A:4-45.3h)	08-003	.00	.00	.00
Total Section F: Public and Private Revenues Offset with Appropriations	10-001	14,782.75	27,180.21	27,180.21
Total Section G: Other Special Items	08-004	579,669.48	1,311,936.11	1,311,936.11
Total Miscellaneous Revenues	13-099	1,452,140.56	2,111,551.32	2,262,113.82
4. Receipts from Delinquent Taxes	15-499	95,000.00	95,000.00	97,308.28
5. Subtotal General Revenues (Items 1, 2, 3 and 4)	13-199	2,722,140.56	3,006,842.32	3,159,713.10
6. Amount to be Raised by Taxes for Support of Municipal Budget:				
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	07-190	3,263,613.65	3,251,871.30	XXXXXXXXXX
b) Addition to Local School District Tax	07-191			XXXXXXXXXX
c) Minimum Library Tax	07-192	.00		XXXXXXXXXX
Total Amount to be Raised by Taxes for Support of Municipal Budget	07-199	3,263,613.65	3,251,871.30	3,703,722.77
7. Total General Revenues	13-299	5,985,754.21	6,258,713.62	6,863,435.87

CURRENT FUND - APPROPRIATIONS

BHD

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 by Emergency Appropriation	Total for 2015 As Modified by All Transfers	Paid or Charged	Reserved
(A) Operations - within "CAPS"							
GENERAL GOVERNMENT							
Administrative and Executive							
Salaries and Wages	20-100-1		57,000.00		47,245.00	30,053.84	17,191.16
Other Expenses	20-100-2	15,500.00	10,000.00		10,000.00	5,839.89	4,160.11
Mayor and Council							
Salaries and Wages	20-110-1	7,500.00	7,500.00		7,500.00	7,500.00	
Other Expenses	20-110-2	5,500.00	5,000.00		5,000.00	4,589.80	410.20
Municipal Clerk							
Salaries and Wages	20-120-1	97,000.00	90,600.00		110,100.00	110,054.76	45.24
Other Expenses	20-120-2	9,000.00	17,000.00		17,000.00	11,776.72	5,223.28
Legal Advertising	20-120-2	4,000.00	3,500.00		3,500.00	3,340.21	159.79
Elections	20-120-2	300.00	500.00		500.00	121.34	378.66
Financial Administration							
Salaries and Wages	20-130-1	95,000.00	78,000.00		96,175.00	96,155.24	19.76
Other Expenses	20-130-2	15,000.00	30,000.00		15,000.00	7,344.30	7,655.70

CURRENT FUND - APPROPRIATIONS

BHD

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 by Emergency Appropriation	Total for 2015 As Modified by All Transfers	Paid or Charged	Reserved
(A) Operations - within "CAPS"							
Audit Services							
Other Expenses	20-135-2	27,000.00	32,000.00		32,000.00	27,000.00	5,000.00
Collection of Taxes							
Salaries and Wages	20-145-1	20,000.00	19,000.00		19,500.00	19,500.00	
Other Expenses	20-145-2	6,000.00	5,500.00		5,500.00	4,825.14	674.86
Assessment of Taxes							
Salaries and Wages	20-150-1	24,000.00	20,000.00		23,425.00	23,417.78	7.22
Other Expenses	20-150-2	4,000.00	2,200.00		3,400.00	3,371.23	28.77
Legal Services and Costs							
Other Expenses	20-155-2	90,000.00	110,000.00		110,000.00	48,978.98	61,021.02
Tax Appeals	20-155-2	20,000.00	10,000.00		10,000.00	10,000.00	
Engineering Services and Costs							
Other Expenses	20-165-2	35,000.00	35,000.00		35,000.00	30,060.07	4,939.93

CURRENT FUND - APPROPRIATIONS

BHD

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 by Emergency Appropriation	Total for 2015 As Modified by All Transfers	Paid or Charged	Reserved
(A) Operations - within "CAPS"							
Insurance							
General Liability	23-210-2	63,000.00	63,000.00		63,000.00	55,391.75	7,608.25
Worker's Compensation	23-215-2	71,000.00	71,000.00		71,000.00	70,693.05	306.95
Medical Waiver	23-215-2	15,050.00	15,000.00		15,000.00	15,000.00	
Employee Group Health	23-215-2	320,000.00	320,000.00		320,000.00	268,141.51	51,858.49
PUBLIC SAFETY							
Aid to Volunteer Ambulance Company	25-260-2	2,500.00	2,500.00		2,500.00	2,500.00	
Fire							
Other Expenses	25-265-2	28,000.00	27,300.00		27,300.00	26,789.07	510.93
Fire Hydrant Service	31-445-2	48,000.00	44,500.00		44,500.00	39,569.53	4,930.47
Police							
Salaries and Wages:							
Officers	25-240-1	940,500.00	900,000.00		900,000.00	851,228.19	48,771.81
Police Dispatcher	25-240-1	53,000.00	49,500.00		51,450.00	51,434.88	15.12
Crossing Guards	25-240-1	15,000.00	15,000.00		15,000.00	12,770.40	2,229.60
Other Expenses	25-240-2	47,700.00	45,000.00		45,000.00	44,907.09	92.91

CURRENT FUND - APPROPRIATIONS

BHD

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS"	FCOA	Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 by Emergency Appropriation	Total for 2015 As Modified by All Transfers	Paid or Charged	Reserved
Municipal Court							
Salaries and Wages	43-490-1	41,000.00	40,500.00		41,200.00	41,071.49	128.51
Other Expenses	43-490-2	3,000.00	3,000.00		3,000.00	966.04	2,033.96
Lease of Space - Point Pleasant Borough	43-490-2	6,000.00	6,000.00		6,000.00	6,000.00	
Public Defender							
Other Expenses	43-495-2	1,500.00	1,500.00		1,500.00	782.10	717.90
Municipal Prosecutor							
Other Expenses	25-275-2	9,700.00	9,700.00		9,700.00	6,250.00	3,450.00
Emergency Management							
Salaries and Wages	25-252-1	11,000.00	11,500.00		11,500.00	11,000.00	500.00
Other Expenses	25-252-2	3,195.00	3,195.00		3,195.00	3,195.00	

CURRENT FUND - APPROPRIATIONS

BHD

8. GENERAL APPROPRIATIONS		Appropriated				Expended 2015	
(A) Operations - within "CAPS"	FCOA	for 2016	for 2015	for 2015 by Emergency Appropriation	Total for 2015 As Modified by All Transfers	Paid or Charged	Reserved
PUBLIC WORKS							
Streets and Roads							
Other Expenses	26-290-2	21,000.00	21,000.00		21,000.00	18,236.34	2,763.66
Other Public Works Functions							
Salaries and Wages	26-300-1	200,000.00	200,000.00		231,150.00	228,132.13	3,017.87
Other Expenses	26-300-2		2,000.00		2,000.00		2,000.00
Traffic Lights	26-300-2	3,800.00	3,800.00		3,800.00	1,296.08	2,503.92
Vehicle Maintenance							
Other Expenses	26-315-2	40,000.00	40,000.00		40,000.00	33,795.70	6,204.30
Buildings and Grounds							
Other Expenses	26-310-2	68,000.00	68,000.00		68,000.00	50,197.10	17,802.90
Snow Removal							
Other Expenses	26-290-2	20,000.00	10,000.00		10,000.00	10,000.00	

CURRENT FUND - APPROPRIATIONS

BHD

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 by Emergency Appropriation	Total for 2015 As Modified by All Transfers	Paid or Charged	Reserved
(A) Operations - within "CAPS"							
GARBAGE AND TRASH REMOVAL							
Trash Collection							
Other Expenses							
Garbage Contract	32-465-2	119,000.00	122,000.00		122,000.00	109,083.26	12,916.74
Bulk Pickup	32-465-2	16,000.00					
Tipping Fees							
Other Expenses	32-465-2		11,000.00		11,000.00	8,677.62	2,322.38
Recycling							
Salaries and Wages	26-305-1	29,000.00	6,700.00		6,700.00	6,556.81	143.19
Other Expenses	26-305-2	2,000.00	2,000.00		2,000.00	806.54	1,193.46
HEALTH AND HUMAN SERVICES							
Board of Health							
Other Expenses	27-330-2	350.00	200.00		330.00	225.50	104.50
Environmental Health Services							
Other Expenses	27-335-2	5,000.00	5,000.00		5,000.00	4,568.94	431.06
Animal Control Services							
Other Expenses	27-340-2	4,000.00	4,000.00		4,000.00	3,600.00	400.00

CURRENT FUND - APPROPRIATIONS

BHD

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS"	FCOA	Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 by Emergency Appropriation	Total for 2015 As Modified by All Transfers	Paid or Charged	Reserved
PARKS AND RECREATIONS							
Recreation Services and Programs							
Salaries and Wages	28-370-1	6,200.00	6,200.00		6,200.00	4,247.28	1,952.72
Other Expenses	28-370-2	2,500.00	2,500.00		2,500.00	2,282.53	217.47
Beach and Boardwalk Operations							
Other Expenses	28-380-2	1,500.00	1,500.00		1,500.00	955.20	544.80
Expenses in Participation in Free County Library							
Other Expenses	29-390-2	3,500.00	3,500.00		3,500.00	2,572.00	928.00
SEWER DEPARTMENT							
Sewer							
Salaries and Wages	31-455-1	24,000.00	24,000.00		6,400.00	6,364.62	35.38
Other Expenses	31-455-2	17,000.00	17,000.00		17,000.00	14,378.25	2,621.75

CURRENT FUND - APPROPRIATIONS

BHD

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 by Emergency Appropriation	Total for 2015 As Modified by All Transfers	Paid or Charged	Reserved
(A) Operations - within "CAPS"							
UNCLASSIFIED:	XXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Utilities							
Electricity	31-430-2	25,000.00	25,000.00		25,000.00	7,580.01	17,419.99
Street Lighting	31-435-2	24,000.00	24,000.00		24,000.00	18,513.93	5,486.07
Telephone	31-440-2	25,000.00	25,000.00		25,000.00	23,196.22	1,803.78
Water	31-445-2	4,400.00	4,400.00		4,400.00	3,413.70	986.30
Natural Gas	31-446-2	14,500.00	14,500.00		14,500.00	4,319.35	10,180.65
Gasoline	31-460-2	35,000.00	40,000.00		40,000.00	24,269.74	15,730.26
Postage	20-120-2	5,500.00	5,000.00		5,000.00	4,973.40	26.60
Accumulated Sick Leave	30-415-2	15,000.00	15,000.00		15,000.00	15,000.00	
Salary and Wage Adjustments	30-425-1		28,400.00				
Total Operations {Item 8(A)} within "CAPS"	34-199	3,024,695.00	3,003,795.00	.00	3,003,795.00	2,654,592.06	349,202.94
B. Contingent	35-470	1,000.00		XXXXXXXXXX	.00		
Total Operations Including Contingent - within "CAPS"	34-201	3,025,695.00	3,003,795.00	.00	3,003,795.00	2,654,592.06	349,202.94
Detail:							
Salaries and Wages	34-201-1	1,692,200.00	1,654,500.00	.00	1,668,170.00	1,591,178.37	76,991.63
Other Expenses (Including Contingent)	34-201-2	1,333,495.00	1,349,295.00	.00	1,335,625.00	1,063,413.69	272,211.31

CURRENT FUND - APPROPRIATIONS

BHD

8. GENERAL APPROPRIATIONS		Appropriated				Expended 2015	
(A) Operations - Excluded from "CAPS"	FCOA	for 2016	for 2015	for 2015 by Emergency Appropriation	Total for 2015 As Modified by All Transfers	Paid or Charged	Reserved
Employee Group Health							
(P.L. 2007, Chap. 62)	23-220-2						
Ocean County Utility Authority							
Other Expenses	31-455-2	388,200.00	335,793.00		335,793.00	277,563.00	58,230.00
Length of Service Awards Program							
Other Expenses	25-265-2	21,600.00	18,288.00		18,288.00	18,288.00	

CURRENT FUND - APPROPRIATIONS

BHD

8. GENERAL APPROPRIATIONS		Appropriated				Expended 2015	
(A) Operations - Excluded from "CAPS"	FCOA	for 2016	for 2015	for 2015 by Emergency Appropriation	Total for 2015 As Modified by All Transfers	Paid or Charged	Reserved
Uniform Construction Code	XXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Appropriations Offset by Increased Fee Revenues	XXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(N.J.A.C. 5:23-4.17)	XXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Total Uniform Construction Code Appropriations	22-999	.00	.00	.00	.00	.00	.00

CURRENT FUND - APPROPRIATIONS

BHD

8. GENERAL APPROPRIATIONS		Appropriated				Expended 2015	
(A) Operations - Excluded from "CAPS"	FCOA	for 2016	for 2015	for 2015 by Emergency Appropriation	Total for 2015 As Modified by All Transfers	Paid or Charged	Reserved
Shared Service Agreements:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Township of Freehold							
Information Technology							
Other Expenses	42-500-2	16,200.00					
Borough of Neptune City							
Financial Administration							
Salaries and Wages	42-110-1	26,384.15					
Other Expenses	42-110-2	5,305.85					
Financial Administration - Prior Year							
Salaries and Wages	42-115-1	8,794.71					
Other Expenses	42-115-2	1,768.62					
Borough of Lakehurst							
Financial Administration							
Salaries and Wages	42-120-1	62,725.75					
Other Expenses	42-120-2	12,274.25					
Collection of Taxes							
Salaries and Wages	42-125-1	15,791.90					
Other Expenses	42-125-2	1,208.10					

CURRENT FUND - APPROPRIATIONS

BHD

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 by Emergency Appropriation	Total for 2015 As Modified by All Transfers	Paid or Charged	Reserved
(A) Operations - Excluded from "CAPS"							
Public and Private Programs Offset by Revenues	XXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Clean Communities Program	26-300-2	5,305.13	4,364.85		4,364.85	4,364.85	
Body Armor	25-240-2	1,173.55	1,174.81		1,174.81	1,174.81	
Recycling Tonnage Grant	26-300-2		10,946.16		10,946.16	10,946.16	
Alcohol Education and Rehabilitation Fund	43-490-2	507.57	694.39		694.39	694.39	
Drive Sober or Get Pulled Over	25-240-1		10,000.00		10,000.00	10,000.00	
Private Contribution for Police Department	25-240-2	7,796.50					
Matching Funds for Grants	20-100-2	4,000.00					

CURRENT FUND - APPROPRIATIONS

BHD

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 by Emergency Appropriation	Total for 2015 As Modified by All Transfers	Paid or Charged	Reserved
For Local District School Purposes - Excluded from "CAPS"	XXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(I) Type 1 District School Debt Service	XXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Payment of Bond Principal	48-920						XXXXXXXXXX
Payment of Bond Anticipation Notes	48-925						XXXXXXXXXX
Interest on Bonds	48-930						XXXXXXXXXX
Interest on Notes	48-935						XXXXXXXXXX
							XXXXXXXXXX
Total of Type 1 District School Debt Service -							XXXXXXXXXX
Excluded from "CAPS"	48-999	.00	.00	.00	.00	.00	XXXXXXXXXX
(J) Deferred Charges & Stat. Expenditures - Local School	XXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations - Schools	29-406			XXXXXXXXXX			XXXXXXXXXX
Capital Project for Land, Building or Equipment N.J.S. 18A:22-20	29-407						XXXXXXXXXX
Total of Deferred Charges & Stat. Expend. - Local School	29-409	.00	.00	.00	.00	.00	XXXXXXXXXX
(K) Total Municipal Appropriations for Local District School							XXXXXXXXXX
Purposes {Items (I) and (J)} - Excluded from "CAPS"	29-410	.00	.00	.00	.00	.00	XXXXXXXXXX
(O) Total General Appropriations - Excluded from "CAPS"	34-399	1,923,286.52	2,263,308.41	.00	2,263,308.41	2,205,078.41	58,230.00
(L) Subtotal General Appropriations {Items (H-1) and (O)}	34-400	5,386,641.60	5,680,379.41	.00	5,680,379.41	5,257,931.19	422,448.22
(M) Reserve for Uncollected Taxes	50-899	599,112.61	578,334.21	XXXXXXXXXX	578,334.21	578,334.21	XXXXXXXXXX
9. Total General Appropriations	34-499	5,985,754.21	6,258,713.62	.00	6,258,713.62	5,836,265.40	422,448.22

CURRENT FUND - APPROPRIATIONS

BHD

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 by Emergency Appropriation	Total for 2015 As Modified by All Transfers	Paid or Charged	Reserved
(H-1) Total General Appropriations for	XXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Municipal Purposes within "CAPS"	34-299	3,463,355.08	3,417,071.00	.00	3,417,071.00	3,052,852.78	364,218.22
	XXXXX						
(A) Operations - Excluded from "CAPS"	XXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Other Operations	34-300	409,800.00	354,081.00	.00	354,081.00	295,851.00	58,230.00
Uniform Construction Code	22-999	.00	.00	.00	.00	.00	.00
Shared Service Agreements	42-999	150,453.33	.00	.00	.00	.00	.00
Additional Appropriations Offset by Revenues	34-303	.00	.00	.00	.00	.00	.00
Public and Private Programs Offset by Revenues	40-999	18,782.75	27,180.21	.00	27,180.21	27,180.21	.00
Total Operation - Excluded from "CAPS"	34-305	579,036.08	381,261.21	.00	381,261.21	323,031.21	58,230.00
(C) Capital Improvements	44-999	.00	315,000.00	.00	315,000.00	315,000.00	.00
(D) Municipal Debt Service	45-999	368,149.72	518,147.92	.00	518,147.92	518,147.92	.00
(E) Deferred Charges - Excluded from "CAPS"	46-999	976,100.72	1,048,899.28	.00	1,048,899.28	1,048,899.28	.00
(F) Judgments	37-480	.00	.00	XXXXXXXXXX	.00	.00	XXXXXXXXXX
(G) Cash Deficit - With Prior Approval of LFB	46-885	.00	.00	XXXXXXXXXX	.00	.00	XXXXXXXXXX
(K) Local District School Purposes	29-410	.00	.00	.00	.00	.00	XXXXXXXXXX
(N) Transferred to Board of Education	29-405	.00	.00	XXXXXXXXXX	.00	.00	XXXXXXXXXX
(M) Reserve for Uncollected Taxes	50-899	599,112.61	578,334.21	XXXXXXXXXX	578,334.21	578,334.21	XXXXXXXXXX
Total General Appropriations	34-499	5,985,754.21	6,258,713.62	.00	6,258,713.62	5,836,265.40	422,448.22

N/A

SHEETS 31 TO 37

DEDICATED ASSESSMENT BUDGET - UTILITY

BHD

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2015
		for 2016	for 2015	
Assessment Cash	53-101			
Deficit (Utility Budget)	53-885			
Total Utility Assessment Revenues	53-899	.00	.00	.00
15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2015 Paid or Charged
		for 2016	for 2015	
Payment of Bond Principal	53-920			
Payment of Bond Anticipation Notes	51-925			
	51-930			
Total Utility Assessment Appropriations	53-999	.00	.00	.00

Dedication by Rider - (N.J.S.A. 40A:4-39) "The dedicated revenues anticipated during the year 2016 from Animal Control, State or Federal Aid for Maintenance of Libraries, Bequest, Escheat; Construction Code Fees Due Hackensack Meadowlands Development Commission; Outside Employment of Off-Duty Municipal Police Officers; Unemployment Compensation Insurance; Reimbursement of Sale of Gasoline to State Automobiles; State Training Fees - Uniform Construction Act; Older Americans Act - Program Contributions; Municipal Alliance on Alcoholism and Drug Abuse - Program Income; Recycling Program; Uniform Fire Safety Act Penalty Monies; Municipal Public Defender; Outside Employment of Off-Duty Municipal Police Officers; Accumulated Absences; Affordable Housing Trust; Developer's Escrow Fund; DARE Program; Law Enforcement Trust Fund; Parking Offenses Adjudication Act and Restoration of Borough Parks & Grounds - Hurricane Sandy Donations

are hereby anticipated as revenue and are hereby appropriated for the purposes to which said revenue is dedicated by statute or other legal requirement."

(Insert additional, appropriate titles in space above when applicable, if resolution for rider has been approved by the Director)

APPENDIX TO BUDGET STATEMENT

BHC

CURRENT FUND BALANCE SHEET - DECEMBER 31, 2015

ASSETS		
Cash and Investments	1110100	4,705,098.62
Due from State of NJ (Ch. 20, P.L. 1971)	1111000	
Federal and State Grants Receivable	1110200	
Receivables with Offsetting Reserves:	XXXXX	XXXXXXXXXX
Taxes Receivable	1110300	125,675.68
Tax Title Liens Receivable	1110400	
Property Acquired by Tax Lien Liquidation	1110500	
Other Receivables	1110600	8,867.87
Deferred Charges Required to be Raised in 2016 Budget	1110700	675,000.00
Deferred Charges Required to be Raised in Budgets	XXXXX	XXXXXXXXXX
Subsequent to 2016	1110800	301,100.72
Total Assets	1110900	5,815,742.89
LIABILITIES, RESERVES AND SURPLUS		
*Cash Liabilities	2110100	4,064,516.67
Reserve for Receivables	2110200	134,543.55
Surplus	2110300	1,616,682.67
Total Liabilities, Reserves and Surplus		5,815,742.89

School Tax Levy Unpaid	2220100	1,534,863.50
Less: School tax Deferred	2220200	662,760.62
Balance Included in Above "Cash Liabilities"	2220300	872,102.88

**COMPARATIVE STATEMENT OF CURRENT FUND OPERATIONS AND
CHANGE IN CURRENT SURPLUS**

		Year 2015	Year 2014
Surplus Balance January 1st	2310100	1,115,732.69	1,615,852.41
CURRENT REVENUE ON A CASH BASIS:	XXXXX	XXXXXXXXXX	XXXXXXXXXX
Current Taxes:	XXXXX	XXXXXXXXXX	XXXXXXXXXX
(Percentage collected: 2015: 98.75%, 2014: 98.56%)	2310200	12,878,079.89	12,405,274.71
Delinquent Taxes	2310300	97,308.28	109,274.65
Other Revenues and Additions to Income	2310400	3,081,162.58	3,261,503.32
Total Funds	2310500	17,172,283.44	17,391,905.09
EXPENDITURES AND TAX REQUIREMENTS:	XXXXX	XXXXXXXXXX	XXXXXXXXXX
Municipal Appropriations	2310600	5,680,379.41	5,743,373.70
School Taxes (Including Local and Regional)	2310700	3,187,767.00	3,131,113.00
County Taxes (Including Added Amounts)	2310800	6,643,924.33	6,347,477.93
Special District Taxes	2310900		
Other Expenditures and Deductions from Income	2311000	43,530.03	1,054,207.80
Total Expenditures and Tax Requirements	2311100	15,555,600.77	16,276,172.43
Less: Expenditures to be Raised by Future Taxes	2311200		
Total Adjusted Expenditures and Tax Requirements	2311300	15,555,600.77	16,276,172.43
Surplus Balance - December 31st	2311400	1,616,682.67	1,115,732.66

Proposed Use of Current Fund Surplus in 2016 Budget

Surplus Balance December 31, 2015	2311500	1,616,682.67
Current Surplus Anticipated in 2016 Budget	2311600	1,175,000.00
Surplus Balance Remaining	2311700	441,682.67

(Important: This appendix must be included in advertisement of budget.)

CAPITAL BUDGET AND CAPITAL IMPROVEMENT PROGRAM

This section is included with the Annual Budget pursuant to N.J.A.C. 5:30-4. It does not in itself confer any authorization to raise or expend funds. Rather it is a document used as part of the local unit's planning and management program. Specific authorization to expend funds for purposes described in this section must be granted elsewhere, by a separate bond ordinance, by inclusion of a line item in the Capital Improvement Section of this budget, by an ordinance taking the money from the Capital Improvement Fund, or other lawful means.

CAPITAL BUDGET

- A plan for all capital expenditures for the current fiscal year.
If no Capital Budget is included, check the reason why:

- Total capital expenditures this year do not exceed \$25,000, including appropriations for Capital Improvement Fund, Capital Line Items and Down Payments on Improvements.
- No bond ordinances are planned this year.

CAPITAL IMPROVEMENT PROGRAM

- A multi-year list of planned capital projects, including the current year.
Check appropriate box for number of years covered, including current year:

- 3 years. (Population under 10,000)
- 6 years. (Over 10,000 and all county governments)
- ___ years. (Exceeding minimum time period)
- Check if municipality is under 10,000, has not expended more than \$25,000 annually for capital purposes in immediately previous three years, and is not adopting CIP.

NARRATIVE FOR CAPITAL IMPROVEMENT PROGRAM

BHD

Blank area for narrative text.

N/A

SHEETS 41 TO 43

Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11

BHD

Contracting Unit: Borough of Bay Head

Year Ending: December 31, 2015

The following is a complete list of all change orders which caused the original awarded contract price to be exceeded by more the 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et. seq. Please identify each change order by name of the project.

1. None

2.

3.

4.

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceed the 20 percent threshold for the year indicated above, please check here and certify below.

April 4, 2016
Date

Patricia M. Aspegato
Clerk of the Governing Body