

**ORDINANCE NO. 2018-02**

**ORDINANCE OF THE BOROUGH COUNCIL OF THE  
BOROUGH OF BAY HEAD, COUNTY OF OCEAN, STATE  
OF NEW JERSEY, AMENDING CHAPTER 93 OF THE  
BOROUGH CODE ENTITLED “BUILDINGS, NUMBER  
OF”**

**SECTION 1.** The Municipal Code of the Borough of Bay Head is hereby amended and supplemented so as to amend Chapter 93 entitled, “Buildings, Numbering Of,” so as to read in its entirety as follows:

**§ 93-1 System established.**

There is hereby established a system of numbering of buildings and lots of land within the Borough of Bay Head. Building numbers shall be placed on the official tax maps, as prepared and periodically updated by the Borough Engineer, and allotted to the owner of each lot by the Tax Assessor or such other person as may be designated from time to time by resolution of the Borough Council. When the assignment of numbers takes place, all property owners shall take due notice thereof and shall comply with the provisions of this article. The Tax Assessor or such other person as may be designated shall also have the power and duty to correct any errors with respect to assignment of building numbers.

**§ 93-2 Numbering required.**

There shall be affixed and maintained by the owner of each building, store, or other structure within the borough, the number assigned to the lot of land upon which a building may be situated. With regard to new construction, the owner of the building shall affix the identifying number assigned to the lot within two weeks of the completion of the exterior of the building. The cost of placing the identifying numbers of the building onto the exterior of the building shall lie with the owner of the property. For buildings, stores, or other structures existing at the time of the adoption of this ordinance, conforming numbers shall be affixed no later than July 1, 2018.

**§ 93-3 Standards of numbers.**

The identifying numbers designating the lot of land upon which a building is situated shall be:

- A. In Arabic numerals.
- B. A minimum height of four inches.
- C. Composed of a durable material and of a color other than the color of the exterior of the building so as to provide a contrast.
- D. The numbers must be affixed prominently to the exterior of the house facing the public street, and must be clearly visible from the street during the daytime hours.
- E. The number must also be at least thirty (30) inches above the grade of the property

**§ 93-4. Placement of numbers on post, rod or mailbox.**

If numbers affixed to the front of the building would not be visible from the street as required in § 93-3, requirements of this article are satisfied if the owner, occupant or lessee shall provide the Arabic numbers, as required by § 93-3, upon a post, rod or other type of fixture of substantial nature or a mailbox at or near the road frontage with the same number affixed thereon and so located upon the same, so that the number may be conspicuous and visible from the street upon which the building fronts. When the provisions of this section have been complied with, the owner, occupant

or lessee of the house or building shall not be otherwise obligated to affix Arabic numbers to said house or building and shall be permitted, at his option, to utilize cursive numbers or no numbers at all upon the house or building.

**§ 93-5. Apartments, Multi-Use Buildings.**

The owner or association in control of each apartment complex or similar multi-use building complex shall place upon the outside of each building and/or unit in said complex, in a location and format approved by the Borough, the number and name of each such building.

**§ 93-6. Enforcement.**

The Bay Head Police Department and Code Enforcement Officer are charged with enforcing this Chapter.

**§ 93-7 Violations and penalties.**

- A. Unless otherwise specified herein, for a violation of any provision of this chapter, the maximum penalty, upon conviction thereof, shall be a fine not exceeding one thousand dollars (\$1,000) or imprisonment for up to ninety (90) days or a period of community service not exceeding ninety (90) days, or any combination thereof. Except as otherwise provided, each and every day in which a violation of any provision of this chapter exists shall constitute a separate violation.
- B. All fines and penalties under this chapter may be paid directly to the Municipal Court Administrator, unless otherwise indicated by the officer issuing the summons.

**SECTION 2.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION 3.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

**SECTION 4.** This ordinance shall take effect after second reading and publication as required by law.

ATTEST:

APPROVED:

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Patricia M. Applegate, Municipal Clerk

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William W. Curtis, Mayor

Introduced on First Reading: February 5, 2018

Introduced on Second Reading: March 5, 2018

Approved on Second Reading: March 5, 2018

ATTEST:

APPROVED:

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Patricia M. Applegate, Municipal Clerk

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William W. Curtis, Mayor